

## **SCRUTINY CO-ORDINATION COMMITTEE**

8 October 2008

### Scrutiny Co-ordination Committee Members

Present: Councillor Arrowsmith  
Councillor Charley  
Councillor Clifford  
Councillor Crookes (Deputy Chair)  
Councillor Duggins  
Councillor Maton  
Councillor Mutton  
Councillor Ridge (Chair)

Employees Present: J. Parry (Chief Executive's Directorate)  
C. Sinclair (Customer and Workforce Services Directorate)  
C. Steele (Chief Executive's Directorate)  
A. West (Chief Executive's Directorate)

#### 56. **Declarations of Interest**

There were no declarations of interest.

#### 57. **Minutes**

The minutes of the meeting held on 13 August and 10 September 2008 were signed as true records.

#### 58. **Consideration of Call Ins – Stage 1**

The Committee noted that the deadline for call-ins for Cabinet and Cabinet Member decisions made during the week commencing 29 September 2008, was 9.00 a.m. on Friday 10 October 2008. Any call-ins received after this meeting and before that deadline would be considered for validity by the Chair of the Scrutiny Co-ordination Committee in consultation with the Director of Customer and Workforce Services (Paragraph 4.5.25.4 of the City Council's Constitution refers).

#### 59. **Outstanding Issues**

The Committee noted that there were no outstanding issues.

#### 60. **Scrutiny Work Programme 2008/09**

The Committee considered a presentation and a briefing note in relation to the Scrutiny Work Programme for 2008/09.

At the start of the year a number of issues were identified for including in the work programme for which dates had not been allocated because they were subjected to other national and local timescales. Some of these timescales had now become clearer and, at the meeting on 17 September, the Committee agreed that

it would be helpful to consider how to best manage issues relating to the Coventry Partnership, Sustainable Community Strategy, Local Area Agreement, Comprehensive Area Assessment, Cabinet Portfolio Plans and the Household Survey.

During consideration of the Work Programme, discussion turned to the Cabinet's consideration, on 7 October 2008, of the report of the Commission for Social Care Inspection (CSCI) whereby in approving the Action Plan, they agreed to request periodic progress reports (the first after three months) on the achievement of targets in the action plan. Although these were destined for Scrutiny Board 4 as part of their remit, it was proposed and agreed that, in order to alleviate the Board's already heavy workload, this Committee would take over the monitoring of these progress reports.

The Committee discussed in detail the scrutiny of external partners, including what preparation would be needed to engage effectively with partners and how they would prioritise Local Area Agreement (LAA) work across scrutiny. They noted that the Coventry Partnership was about to review both its own structures and when this work was completed it would provide an opportunity for the Committee to consider how the new statutory arrangements might best operate in Coventry. A progress report on the operation of the LAA would be submitted to the Committee in December.

The Committee noted the changes that the new Comprehensive Area Assessment (CAA) would bring and the differences between it and the Comprehensive Performance Assessment (CPA), which it was replacing. They discussed how they could contribute to the CAA and how members should be engaged.

In addition, the Committee also noted that they would be receiving a presentation on findings of the Household Survey at their meeting on 15 October when they could consider how best the information might be used. In relation to Cabinet Portfolio Priorities, the Committee noted the Leader's attendance on 5<sup>th</sup> November to answer questions and to introduce the other Portfolios' Priorities.

**RESOLVED to note the issues identified for inclusion in the work programme including the addition of CSCI progress reports and to agree on how they would be managed.**

61. **Work Programme 2008/09**

The Committee considered the Work Programme for 2008/09 noting the intention to include submission of the LAA progress report in December and CSCI periodic progress reports.

62. **Meeting Evaluation**

The Committee discussed the meeting to evaluate its effectiveness.

63. **Other Urgent Items of Public Business**

There were no other items of public business.